



JOB DESCRIPTION

Job Title: Allotment Garden Support Worker	Hours: 8 hours per week over 2 days	Contract: Fixed term contract of 6 months with a possibility of extension.
Reporting to: Service Lead	Start date: April 2024	Pay (£12p/h) (£4,992 p/a) (FTE: £23,400 p/a)

We are looking for someone to manage our allotment based in Prestwich, providing an engaging and welcoming environment for people with mental health and wellbeing challenges to engage in nature-based wellbeing activities, learn new skills and reduce social isolation. The allotment will contribute to a sustainable and seasonal supply of fruit and vegetables to support the Creative Living Centres low-cost café service, warm hubs, breakfast clubs and cooking classes.

Responsibilities

- Ensure that the allotment garden is maintained to the required standards and to produce a sustainable food supply.
- To work with the CLC Café Lead to create a growing schedule to ensure seasonal produce is available for the low-cost café, warm hubs and breakfast clubs.
- To work collaboratively with the CLC team, volunteers and members to develop and provide accessible gardening sessions at the allotment where people will feel able to take part and contribute.
- To keep an up-to-date logbook of growing and gardening activities.
- To keep accurate records and contribute to monitoring the impact of the project.
- To provide informal and formal horticultural training for volunteers and people with lived experience of mental health challenges.
- Deliver sessions in a fun and engaging manner to members with varying degrees of ability.
- To coordinate the picking and delivery of ripe produce from the allotment to the CLC café
- To communicate with your supervisor on any issues relating to the allotment site.
- To support with information that may be relevant for funding bids, social media, website content and reporting requirements.

General

- To be aware of and comply with the Centre's policies of Confidentiality, Health and Safety, Fire Safety, Supporting Vulnerable Adults (and any other relevant policies), and to follow the staff code of conduct
- Attend staff, Centre and other meetings as required
- take part in 1:1 supervision sessions and ongoing training and development opportunities as part of Continued Professional Development
- take part in other duties which are felt to be relevant to the role and which may not be specified above

January 2024: Allotment Garden Support Worker

Knowledge and Experience

- Experience and knowledge of horticulture, food growing, managing growing spaces and succession planting.
- Good understanding/awareness of the barriers people with mental health challenges face
- Experience working with groups and/or providing accessible learning opportunities (Desirable)
- Ability to ensure a good experience for Members and obtain feedback.
- Experience of working alongside volunteers
- Knowledge of first aid, risk assessments, including health & safety issues relevant at allotment sites.
- Be aware of safeguarding processes and willing to undertake any associated training.

Skills and Personal Qualities

- Ability to work collaboratively - generously sharing resources, skills and talents to plan and enable supportive learning environments.
- Clear and meaningful communication skills - the ability to listen and enable people to feel heard, accepted and understood.
- Practical skills to maintain a large allotment garden site.
- Clean driving license (desirable)

About the Creative Living Centre

CLC offers a person-centred holistic approach to supporting people experiencing poor emotional wellbeing and poor mental health. Being person-centred means, we treat people with dignity and respect and help them to develop the knowledge, skills and confidence they need to effectively manage their own mental wellbeing and mental health. This is done in a way that is coordinated and tailored to the needs of the individual. A holistic approach means thinking about the whole person, considering their emotional, occupational, physical, social, intellectual, and spiritual needs. For more information see our website at www.creativelivingcentre.org.uk

Application Process

Please send a CV, cover letter and completed application form to lorna.wilson@creativelivingcentre.org.uk. The application form and full job description can be found at <https://www.creativelivingcentre.org.uk/work-with-us.html>

The closing date for applications is 25th February 2024. and we expect interviews to take place week commencing 4th March 2024. This role is based at The Creative Living Centre, 1A Rectory Lane, Prestwich, M25 1BP with the primary responsibility of managing the allotment which is off site, approximately 5 minutes' walk.

For enquiries or an informal discussion about the role, contact: Lorna Wilson on lorna.wilson@creativelivingcentre.org.uk, or call 0161 696 7501.